National Archives at College Park
8601 Adelphi Road College Park, Maryland 20740-6001

December 31, 1997

Jerry McKnight
5439 Shookstown Road
Frederick, MD 21702

Dear Mr. McKnight:

This is in response to your letter of December 12, 1997, requesting information concerning Warren Commission Executive Session Transcripts

For your reference, we are providing you with an entry from the Inventory for the Records of the Warren Commission which describes the arrangement and content of the Commission's Executive Session Transcripts. Below, please find a listing of the dates and responsive pages of all Executive Session Transcripts in the JFK Collection. The sessions were as follows:
December 5, 1963 (70 pages);
December 6, 1963 (25 pages + 5 pages released subsequent to a 1993 review);
December 16, 1963 (64 pages + 2 pages released subsequent to a 1993 review);
January 21, 1964 (127 pages);
January 27, 1964 (85 pages);
February 24, 1964 (8 pages);
March 16, 1964 (5 pages);
April 30, 1964 (43 pages);
May 19, 1964 (54 pages released subsequent to a 1993 review);
June 4, 1964 (11 pages);
June 23, 1964 (12 pages); and,
September 8, 1964 (6 pages).

Please let us know if we may be of further assistance.

Sincerely,

Ramona B. Oliver

RAMONA B. OLIVER
Archivist
Access and FOIA Staff

Enclosures

Proceedings and Minutes

1. PROCEEDINGS AND MINUTES OF EXECUTIVE SESSIONS OF THE COMMISSION. 1963-64. 4 in.

Arranged chronologically by date of session.

(1) Transcripts of proceedings of the Commission for executive sessions of December 5, 6, and 16, 1963 (no volume number given), January 21 (vol. 4), January 27 (vol. 5), February 24 (vol. 16), March 16 (vol. 24B), April 30 (vol. 40), May 19 (vol. 45), June 4 (vol. 46), and June 23, 1964 (vol. 55); and (2) minutes of a session on September 18, 1964. The proceedings and minutes relate to the organization and administration of the Commission and the conduct of its investigation. The volumes are numbered in sequence with those of the transcripts of proceedings of hearings of the Commission (see entry 37).

Subject-Numeric Files and Related Records

2. FILE CLASSIFICATION MANUAL. May 1964. Negligible.

Gives directions for filing the records of the Commission. The manual and a related memorandum indicate that the following classes and symbols were established: (1) Key Persons, including the following listed in the manual: John B. Connally, John F. Kennedy, Mrs. John F. Kennedy, Lee Harvey Oswald, Marina Oswald, the Paines (Ruth Hyde Paine and Michael Paine), Jack Ruby, and J. D. Tippit (see entry 9); (2) Other Individuals and Organizations Involved or Interviewed (see entry 10); (3) Subjects, including (a) Governmental Agencies Involved (GA; see entry 11), (b) Investigation and Evidence (INV; see entry 12), (c) Maps, Photos and Press Clippings, Films, Tape Recordings (MP; see entries 13-19; only a few items involving maps have been found in this series), (d) Presidential Commission (PC; see entries 20 and 21), (e) Protection of the President (PP; see entry 22), and Public Comments and Inquiries (PUB; see entries 23 and 24); and (4) Reports and Source Materials (REP; see entries 8, 27-32, and 34). The files have been rearranged to some extent by the National Archives. A "relative index" to the manual serves as a guide to particular subjects in the files. For the detailed file classification scheme and the relative index, see appendixes I and II.

3. REGISTER OF LETTERS RECEIVED ("INCOMING MAIL LOG"). Dec. 20, 1963-Nov. 20, 1964. 2 in.

Entries are chronological by date of receipt of letter.

Looseleaf register showing date letter was received, name of writer, subject of letter, and sometimes the name of the person to whom the letter was referred. Includes entries for letters transmitting reports or giving information to the Commission (see entry 8), letters containing comments and inquiries from the public (see entries 23 and 24), and letters relating to the administration of the Commission's affairs (see entries 11, 13, 17, 20, and 34).

4. LIST OF NUMBERED COMMISSION DOCUMENTS ("LIST OF BASIC SOURCE MATERIALS"). 1964. 1 in.

Numerical list of the investigative reports and other basic documents received by the Commission. Shows number of document, source, name of agent and field office for investigative reports, identification of the document, date, and security classification. For the documents and related indexes, see entries 5-8.

5. INDEX TO NAMES IN SECRET SERVICE REPORTS. 1964. 4 ft.

Arranged alphabetically by name.

Electrostatic copy of Secret Service index, on 3- by 5-inch cards, to names of persons, businesses, radio stations, and miscellaneous subjects. Also included are such items as "Welcome Mr. Kennedy to Dallas," the title of an advertisement appearing in the *Dallas Times Herald* on November 22, 1963. Entries show name or subject involved, control number of Secret Service report (see entry 8) in which the name or subject is mentioned, and the file number for the investigation (CO-2-34,030).